



Terra Vista HOA Management

P.O. Box 1067

Monterey, CA 93940

Website: TerraVistaHOA.biz

Office: (831) 375-5444 Email: TVteam@terravistahoa.biz

Homeowners Association Documents Request

Please select option(s) below. Owner/Seller signature required.

Standard HOA Documents Package for Escrow

Price: \$400

Standard turnaround time is 7-10 business days from receipt of payment.

Package Includes:

Completed Escrow Demand Statement

HOA Documents

Transfer Fee

Lender Questionnaire

Price: \$200

Standard turnaround time is 5-7 business days from receipt of payment.

Optional 2-Day Rush Fee \$100

Available for any of the options above.

Forms of payment accepted: check

Payable to: Terra Vista HOA Management

Total amount due for options selected: _____

For TV Office Only: Payment Received By: _____ Date: _____

Property Owner Release of Information Request

Property Address:

Owner Name(s):

Required Owner(s) Signature(s):

Signature: _____ Date: _____

Signature: _____ Date: _____

I hereby authorize Terra Vista HOA Management to provide the requested documents to the parties listed below.

Seller's Agent: _____

Phone/Email: _____

Title Company; Representative: _____

Phone/Email: _____

Lender; Representative: _____

Phone/Email: _____

Other: _____

Additional requests or instructions:
